***PhD Programme in Biology* - student’s annual report**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PhD student** |  | | | |
| **Doctoral advisor/supervisor** |  | | | |
| **Institute** |  | | | |
| **Research topic/ subject** |  | | | |
| **Reporting period** | **from** | **to** | **year of studies** |  |
| **E-mail:** |  | | | |

**ATTENTION: the information given in this report should concern only the period indicated above. PhD student is responsible for enclosing attachments documenting all reported achievements and is aware that achievements without proper documentation will not be taken into account.**

**Part A – information provided by the student**

**Part B – opinion of a doctoral advisor/supervisor**

**Part C – information printed out from USOS by the Dean’s Office**

**Part A**

**I. Information concerning progress in PhD research** (ca. 500 words):

**II. a) Didactic activities**

Please include the printout summarising taught classes, prepared by the secretary of the Institute as an attachment (II/a/1)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Courses for students** | **Coordinator** | **Form of teaching** (alone/ together with the coordinator) | **Duration** (hours of teaching) | **Confirmation** (coordinator’s signature) | **For office use only** |
|  |  |  |  |  |  |

**b) Other didactic activities commissioned by the deputy director of the Institute**

Please include confirmation as an attachment (II/b/1)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Other classes** | **Coordinator** | **Form of teaching** (alone/ together with the coordinator, popular science) | **Duration** (hours of teaching) | **Confirmation** (coordinator’s signature) | **For office use only** |
|  |  |  |  |  |  |

**III. a) List of publications** (from A, B and C lists of the Ministry of Science and Higher Education)

Please include copy of the first page as an attachment (III/a/1, III/a/2 etc.)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **List of authors** | **Title** | **Journal** | **Year, volume, pages** OR **doi** | **Points** (according to the ministerial list) | **For office use only** |
|  |  |  |  |  |  |

**b) Other refereed publications (providing that they have web page), Red Book, maps, chapters in monographs and monographs**

Please include copy of the first page as an attachment (III/b/1, III/b/2 etc.)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **List of authors** | **Title** | **Source title** (journal/monography title, etc.) | **Year, volume, pages** OR **doi** | **Language** | **For office use only** |
|  |  |  |  |  |  |

**IV. Expert opinions**

Please include confirmation from the ordering institution as an attachment (IV/1)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **List of authors** | **Title** | **Ordering institution** | **Date of completion** | **Language** | **For office use only** |
|  |  |  |  |  |  |

**V. Patents: applications and granted patents**

Please include confirmation of application or patent as an attachment (V/1)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Inventors** | **Title of invention** | **Patent application no.** | **Date of patent application** | **Submitted to patent office in** (fill in a name of the country) | **For office use only** |
|  |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Inventors** | **Title of invention** | **Patent no.** | **Date of patent** | **Patent issued by** (fill in a name of the country) | **For office use only** |
|  |  |  |  |  |  |

**VI. a) Participation in scientific conferences**

For each conference please include the copies of (i) the title page of the abstract book, (ii) list of members of the scientific committee and (iii) page with your abstract as an attachment (VI/1)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of the conference** (in the original language) | **City, country** | **Organizer** (name andindication whether it is national/ international/ students’) | **Title of presentation** (in the original language) | **Type of presentation** (presenting author: oral/poster, or co-author) | **For office use only** |
|  |  |  |  |  |  |

**b) Other scientific presentations**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of the event** (in the original language) | **City, country** | **Organizer** (name andindication whether it is national/ international/ students’) | **Title of presentation** (in the original language) | **Type of presentation** (presenting author: oral/poster, or co-author) | **For office use only** |
|  |  |  |  |  |  |

**VII. Coordination and involvement in research projects**

Please include copy of the decision/agreement with the granting body or copy of the formal contract with the PI (VII/1, etc. )

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Title of the project** | **Principal investigator** | **Granting body** | **Involvement** | | **For office use only** |
| **from** | **to** |  |
|  |  |  |  |  |  |

**VIII. Scientific internships**

Please include confirmation from the host institution as an attachment (VIII/1, etc. )

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Institution** | **City, country** | **Aim of the trip** | **Duration of stay** | | **For office use only** |
| **from** | **to** |  |
|  |  |  |  |  |  |

**IX. Courses taken and passed outside the Faculty of Biology and Earth Sciences,** including courses offered abroad (e.g. summer schools)

Please include confirmation as an attachment (IX/1, etc.)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of the course** | **Institution, city, country** | **ECTS credits** | **Duration of the course** | | **For office use only** |
| **from** | **to** |  |
|  |  |  |  |  |  |

**X. Other activities** (e.g. reviewing scientific manuscripts, organization of conferences, organizational work for the institute, popularization of science, work related to the PhD project outside academia, voluntary work and other actions)

Please list the activities here and document them in the attachments (X/1, X/2, etc.)

…………. ………………………………… ………………………………………...…

Date PhD student’s signature Doctoral advisor’s/Supervisor’s signature

**Part B**

**Opinion of a doctoral advisor/supervisor concerning progress in PhD research** (ca. 200 words)**.** The opinion should refer to the plan formulated at the beginning of the year and include score 0-2 points.

The opinion might be in a separate document.

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Doctoral advisor’s/Supervisor’s signature